

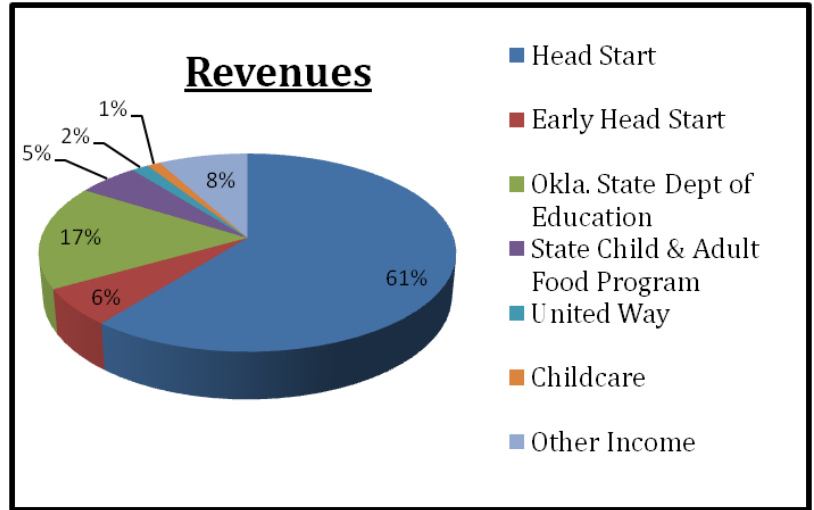


**Community Action Project of Tulsa County
Head Start Annual Report 2009**

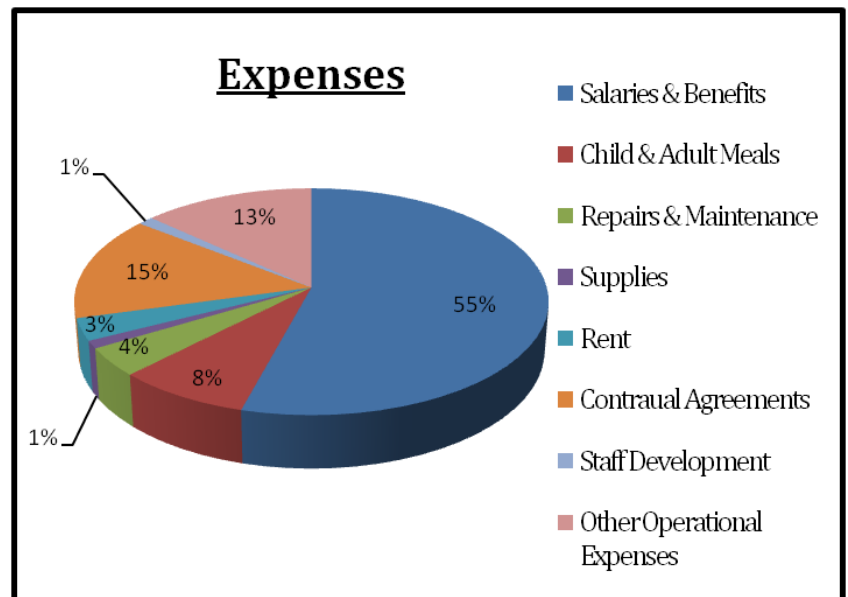


FUNDING AND BUDGETS

| <u>Revenues</u> | |
|----------------------------------|---------------------|
| Head Start | 8,537,961 |
| Early Head Start | 856,970 |
| Okla. State Dept of Education | 2,395,321 |
| State Child & Adult Food Program | 763,668 |
| United Way | 215,190 |
| Childcare | 167,002 |
| Other Income | 1,120,738 |
| Total Revenues | \$14,056,851 |



| <u>Expenses</u> | |
|----------------------------|---------------------|
| Salaries & Benefits | 7,622,147 |
| Child & Adult Meals | 1,147,277 |
| Repairs & Maintenance | 571,921 |
| Supplies | 153,964 |
| Rent | 443,889 |
| Contractual Agreements | 2,091,549 |
| Staff Development | 169,659 |
| Other Operational Expenses | 1,856,446 |
| Total Expenses | \$14,056,851 |



ENROLLMENT

Community Action Project's Head Start and Early Head Start program enrollment is reflected in the following charts:

| | | | |
|----------------------|-----------------------------------|-----------------------|---|
| HS Funded Enrollment | Total Head Start Enrolled (08-09) | EHS Funded Enrollment | Total Early Head Start Enrolled (08-09) |
| 1216 | 1540 | 104 | 173 |

| | | |
|---|------------|------------------|
| | Head Start | Early Head Start |
| Average Monthly Enrollment (as percentage of funded enrollment) | 99.84% | 100% |

Through Head Start, Community Action Project serves **13.7%** of the community's eligible children, based on the number of those under age five living in poverty.

MONITORING REVIEW

As a result of the most recent tri-annual federal review conducted in April of 2008, Community Action Project's Head Start and Early Head Start programs were determined to be in compliance with all applicable Head Start Program Performance Standards, laws, regulations, and policy requirements.

AUDITS

Community Action Project's most recent financial audit revealed no deficiencies or material weaknesses. Information about the agency's audit is publicly available from the Office of Management and Budget's Federal Audit Clearinghouse at the following Internet link:

<http://harvester.census.gov/sac/dissem/asp/finalPrintPages2008.asp?ID=1979272008>

PARENT INVOLVEMENT

In order to engage parents in their children's learning and educational process, Community Action Project's Head Start program offers a variety of parent involvement activities. These activities include: access to individualized family support services; parent group meetings on such topics as reading to your

child, positive parenting, and stress management; monthly parent connection socialization groups; male involvement sporting activities; take-home learning game educational activities, resource fairs and a parent activity carnival; scrapbooking and sewing classes; nutrition and cooking workshops; and monthly Policy Council meetings. In addition, CAP also offers some specialized opportunities to parents of children enrolled in Head Start, including the *CareerAdvance* job training program which helps parents earn certifications to become employed in the health care field; a longitudinal alumni research project to gain more information about participants upon departure from the program; Healthy Women Healthy Futures which helps mothers learn about proper health and diet between pregnancies; and Tuesday Tales, a family literacy program. All of these parent involvement activities help connect Head Start parents with their children’s early education.

MEDICAL AND DENTAL CARE FOR CHILDREN

| | Head Start | % of Head Start Enrolled | Early Head Start | % of Early Head Start Enrolled | Total | % of Total Enrolled |
|---------|------------|--------------------------|------------------|--------------------------------|-------|---------------------|
| Dental | 1218 | 92% | 38 | 26% | 1256 | 86% |
| Medical | 894 | 68% | 48 | 32% | 942 | 64% |

PREPARING CHILDREN FOR SCHOOL

School readiness is an essential component of Community Action Project’s Head Start program. In order to accomplish this goal, the program incorporates a range of techniques to help ensure that children leave Head Start prepared to enter kindergarten. Efforts to improve developmental readiness of enrolled children focus on the following areas:

- Cognitive (language and communication)
- Language Development
- Literacy
- Mathematics
- Science
- Creative arts
- Social/emotional
- Physical/health

Teachers engage children in each of these areas by introducing a variety of learning opportunities into each classroom through daily interactions guided by the Creative Curriculum ®. As a result, Community Action Project’s Head Start program gives students the tools they need to be better prepared for kindergarten and future academic success.

